



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, March 3, 2015

5:45 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Pankratz, Councilmember Bobbitt, Councilmember Dana-Bashian, Councilmember Sheffield and Councilmember van Bloemendaal**

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 5:45 p.m.

**2. EXECUTIVE SESSION (5:45 P.M.)\* Times listed are approximate.**

- 2A.** The City Council shall convene into executive session pursuant to the TEXAS GOVERNMENT CODE, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Secretary. (30 minutes) (THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING)

Council convened in Executive Session at 8:41 p.m. Out at 9:02 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate in or near Elgin B. Robertson Park. (30 minutes)

Council convened in Executive Session at 6:08 p.m. Out at 6:50 p.m.

**3. WORK SESSION (6:15 P.M.)**

**3A. Update on 84th Texas Legislative Session. (15 minutes)**

This item was addressed first in order to allow Deputy Mayor Pro Tem Pankratz to be present for the Item 2B discussion. He arrived at 6:05 p.m.

Brian Funderburk, City Manager, provided an update regarding Rowlett Legislative Days in Austin, when members of Council, staff, and the Rowlett Chamber of Commerce visited with legislators to review the City's focus for the legislative session. He also reviewed a couple of the bills that staff is monitoring. Council discussion regarding possible additional visits to Austin based on TML reports.

**3B. Discuss an interlocal agreement, boundary adjustment and a master lease amendment with the City of Dallas as it pertains to the acquisition of the Elgin B. Robertson property. (45 minutes)**

This item was addressed after Item 2B.

Jim Grabenhorst, Director of Economic Development, provided background on the history of Rowlett's discussions with the City of Dallas over the years regarding the acquisition of the Elgin B. Robertson property. He provided an update on the current process and the steps and timeline to take place to finalize the Interlocal Agreement.

**3C. Discuss an Interlocal Cooperation Agreement between the City of Rowlett and the City of Garland for the purpose of maintenance of roadway and infrastructure improvements across a strip of land approximately 100-feet in width within Garland's city limits. (15 minutes)**

Marc Kurbansade, Director of Development Services, reviewed the road location and the issues with the Cities of Sachse and Garland relating to public safety access, Garland's Power and Light access, and the maintenance by the City of Rowlett.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council took a short break at 7:31 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Council reconvened in Regular Session at 7:37 p.m.

**INVOCATION** - Dan Pence, Stillwater Community Church

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

**5. PRESENTATIONS AND PROCLAMATIONS**



- 5A.** Proclamations recognizing the 2015 Rowlett Arts and Humanities Commission's Young Artist Exhibit winners.

Deputy Mayor Pro Tem Pankratz presented proclamations to the winners:

1<sup>st</sup> Place - Elementary, two-dimensional category:

Alexis Williamson, "Sailing the Paper Waves".

Amy Parks Heath Elementary School

1<sup>st</sup> Place - Elementary, three-dimensional category:

Litzy Herrera, "Gymnast"

Ouida Springer Elementary School

1<sup>st</sup> Place - Middle School, two-dimensional category:

Micah Berkshier, "Step In"

Rockwall Christian Academy

1<sup>st</sup> Place - Middle School, three-dimensional category:

Elizabeth Trujillo, "Saber Gear"

Hudson Middle School

1<sup>st</sup> Place - High School, two-dimensional category:

Nicholas Moulder, "Bug Attack!!!"

Rowlett High School

1<sup>st</sup> Place - High School, three-dimensional category:

Ashley Hibbs, "Homer Simpson"

Rowlett High School

- 5B.** Hear presentation of the Monthly Financial report for the period ending January 31, 2015.

Wendy Badgett, Interim Director of Finance, presented the financial report.

- 5C.** Hear First Quarter Investment Report for December 31, 2014.

Ms. Badgett presented the investment report.

- 5D.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Next Regular Council meetings will be held on Tuesday, March 17<sup>th</sup>. Special Work Session Tuesday, March 10<sup>th</sup>. Upcoming Planning and Zoning Commission meetings will be Tuesday, March 10<sup>th</sup> and 24<sup>th</sup>, held in the City Hall Conference Room at 6pm. CIP (COMMUNITY IMPROVEMENT PROGRAM) TASK FORCE: Is conducting a

follow-up meeting today, March 3<sup>rd</sup>, at 5pm. Ballot language, bond election guidance, marketing initiatives and public meeting dates are the topics. Projects on the May 9th Ballot include:

**\*\*Proposition 1 – Streets – \$18,932,340      \*\*Proposition 2 – Parks – \$4,206,110**

**\*\*Proposition 3 – Public Safety – \$2,631,050.** 2015 Bond Election set for May 9, 2015 – is a three year program with \$25,769,500 of Community Investment Projects – **AND NO TAX INCREASE! ELGIN B. ROBERTSON PURCHASED!** This property will be the gateway into Rowlett on I-30 and will be innovatively master-planned and developed. Will bring significant tax revenue to the City of Rowlett. Dallas City Council approved the purchase agreement and boundary adjustments with the City of Rowlett on February 25<sup>th</sup>. Rowlett City Council discussed the purchase agreement and boundary adjustments at tonight's Work Session. FAQ page created and posted on the City's website. **KIDS KINGDOM DESIGN UNVEILED** - To be rebuilt in original spot at Pecan Grove Park. Over 400 children and parents attended the Community Design Day on January 16<sup>th</sup>. Many volunteers will be needed to build this magical playground. Check out two pages of full details in the March Rowlett On The Move newsletter. **COMMUNITY DEVELOPMENT BLOCK GRANT** - Great news! The City is currently accepting applications for the Owner-Occupied Home Rehabilitation Program. Funded by the City's Community Development Block Grant (CDBG). Program intended to help low income citizens make necessary repairs and ensure compliance with health and safety codes. Additional information available by contacting Development Services Department at 972.412.6114 or visiting [rowlett.com/CDBG](http://rowlett.com/CDBG). **MARCH CLEAN-UP CAMPAIGN** - Occurs four weekends in March starting March 7<sup>th</sup>, 9am – 6pm – held only on weekends for 2015. Located at 3801 President George Bush Turnpike – eastbound service road past Main. Driver's License or ID is required as proof of residency. Accepting residential brush and non-hazardous bulky items. **ROWLETT POLICE DEPARTMENT JOINS GREAT TEXAS WARRANT ROUNDUP** - Began Sunday, March 1<sup>st</sup> and runs through Sunday, March 15<sup>th</sup>. Options are available to warrant offenders but need to be discussed before officers arrive. Contact Warrant Clerk at 972.463.3938 or 972.412.6210 for more information. **ROWLETT GREAT AMERICAN CLEANUP DAY 2015** - Saturday, March 21<sup>st</sup>, 9am – 1pm (rainout date April 11<sup>th</sup>). Come join us to pick up litter and debris on the lakeshore at our southern gateway on Rowlett Road. For more information or to sign up online, visit [keeprowlettbeautiful.org](http://keeprowlettbeautiful.org). Sponsored by Keep Rowlett Beautiful, Rowlett Public Works Dept. and Keep Garland Beautiful. **ANIMAL SHELTER: Pet Adoptathon**, Saturday, March 21<sup>st</sup> from 10am – 5pm. Reduced adoption fee of \$25. The Shelter is maintaining a 100% live release rate! **Low Cost Vaccine Clinics** Saturday, March 21<sup>st</sup> from 1:00 – 3:00pm at 4402 Industrial Street. *Normal Business Hours, Monday – Friday, 10am – 5pm, Saturday, 10:00am – 5pm.* **PARKS AND RECREATION** - Upcoming Events: **Easter Egg Hunt** – Saturday, March 28<sup>th</sup>, 10am – 12pm at Pecan Grove Park. **Pup-a-Palooza** – Sunday, March 29<sup>th</sup>, 2-4pm at Herfurth Park; \$10 per dog. **Community Centre Open House** – Saturday, March 21<sup>st</sup>, 10am – 1pm. **2nd Annual Holistic Health Fair**, Saturday, March 21<sup>st</sup>, 10am – 2pm at RCC. **ROWLETT LIBRARY** - Family Saturday Movie & Popcorn – March 7<sup>th</sup>, 2pm – The Lego Movie. **Spring Break Week** – March 9<sup>th</sup>-13<sup>th</sup>, Activities each day at 2pm. **One-on-One Tech Help** – Every Friday at Rowlett Library, flexible times – call 972-412-6161 for times. **TWICE A MONTH LANDSCAPE WATERING** – *Watering once every other week still in effect – through April 30<sup>th</sup>.*



Councilmember van Bloemendaal announced that free mulch will be available during the March clean up.

Mr. Funderburk announced the North Texas Municipal Water District (NTMWD) has begun its routine free chlorine maintenance. Scheduled from March 2<sup>nd</sup> through March 31<sup>st</sup>. The Texas Commission on Environmental Quality (TCEQ) allows water suppliers to perform chlorine maintenance to help reduce the need for water suppliers to flush systems in order to maintain chloramine residual during the warm weather periods – thus conserving water. Chlorine maintenance does not affect water quality and remains safe for use. Could be a change in taste and odor of drinking water – however – it does not alter the quality. If you have questions or concerns, contact Tim Rogers, Public Works Director at 972.412.6196.

Mayor Gottel added that there will also be a Local Option Election on May 9<sup>th</sup> to consider the legal sale of all alcoholic beverages for off-premise consumption.

## **6. CITIZENS' INPUT**

There were no speakers.

## **7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the February 10, 2015, City Council Work Session and the February 17, 2015, City Council Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution accepting the bid of and awarding a contract to Wilson Contractor Services, LLC in the amount of \$1,391,074.14 for the total base bid plus 10 percent contingency in the amount \$139,107.41 and up to \$15,000.00 for the early completion bonus, resulting in a total project amount of \$1,545,181.55 for the Off-site Water Mains for the 1.25 MG Elevated Storage Project and authorize the Mayor to execute the necessary documents for said services.

**This item was approved as RES-025-15 on the Consent Agenda.**

- 7C.** Consider action to approve a resolution entering into an Interlocal Cooperation Agreement between the City of Rowlett and the City of Garland for the purpose of maintenance of roadway and infrastructure improvements across a strip of land approximately 100-feet in width within Garland's city limits.

**This item was approved as RES-026-15 on the Consent Agenda.**

- 7D. Consider a resolution approving a tree mitigation plan and related tree removal permit application for more than three trees associated with QuikTrip for property located at 5001 Lakeview Parkway.

**This item was approved as RES-027-15 on the Consent Agenda.**

- 7E. Consider approving a Joint Election Contract with Dallas County Elections Department for the May 9, 2015, Local Option and Bond Elections.

**This item was approved on the Consent Agenda.**

**Passed the Consent Agenda**

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Sheffield, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

There were no items for individual consideration.

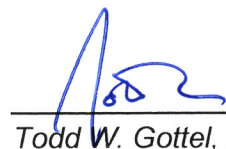
After a short break at 8:35 p.m., Council reconvened in Executive Session Item 2A at 8:41 p.m.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 9:02 p.m.

  
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Todd W. Gottel, Mayor

  
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Laura Hallmark, City Secretary

Date Approved: March 17, 2015